



## INTERCOUNTRY ADOPTION ACCREDITATION SERVICES FEE SCHEDULE

Fee Category	Description and Conditions Under Which Fees are Charged	When Fees are Due	Amount
Initial Application Fee	The Initial Application Fee is for the review of Application Part A, record set up, and orientation to the accreditation / approval process for an initial applicant.	CEAS sends the invoice within 2 business days of receipt of the application; payment is due within 30 days.	\$4,000
Renewal Application Fee	The Renewal Application Fee is for review of Application Part A, record set up, and orientation to the renewal process for an accredited agency or approved person.	CEAS sends the Invoice within 2 business days of receipt of the application; payment is due within 30 days.	\$1,000
Accreditation Fee	<p>The Accreditation Fee is for processing, review, and decision on an application for accreditation, approval, or renewal and is in addition to the applicable Application Fee.</p> <p>The Accreditation Fee is charged in advance and is non-refundable.</p> <p>The Accreditation Fee is tiered and takes into account volume of intercountry adoption cases.</p> <ul style="list-style-type: none"> <li>• The Accreditation Fee for accredited agencies and approved persons is based on the average number of placements where the agency or person served as the primary provider in the last two years, which is calculated by taking the total number of adoptive placements the agency was the primary provider for in the 24-months preceding the date of submission of Application Part A and dividing by two.</li> <li>• The Accreditation Fee for Initial Applicants will be charged the Accreditation Fee for the 0-5 adoptions tier.</li> </ul>	CEAS sends the Invoice within 30 business days of the date the Memorandum of Agreement is signed; payment is due within 30 days.	0-5 Adoptions = \$9,600 6-25 Adoptions = \$15,000 26-75 Adoptions = \$20,000 76+ Adoptions = \$25,000

Fee Category	Description and Conditions Under Which Fees are Charged	When Fees are Due	Amount
<p>Monthly Monitoring and Oversight Fee (MMO Fee)</p>	<p>The Monthly Monitoring and Oversight Fee is for monitoring and oversight and data collection and reporting services to be provided by CEAS each month.</p> <p>MMO Fees are charged in advance and are non-refundable.</p> <p>The amount of the fee varies each month. CEAS calculates the MMO Fee based on the number of new cases in which the agency or person is the primary provider that were opened during the previous full month, including additional adoptions where the ASP serves as the Primary Provider. The MMO Fee does not represent the cost of oversight for a particular case and is not a “per child” or “per family” fee. Rather, the number of cases opened in the previous month is indicative of the overall volume of an ASP’s intercountry adoption activities. In turn, this correlates to the overall volume of monitoring and oversight and data collection and reporting services to be provided by CEAS.</p> <ul style="list-style-type: none"> <li>Accredited agencies and approved persons are required to report to CEAS the number of new cases and additional adoptions in a timely manner.</li> </ul>	<p>CEAS sends invoices for MMO Fees by the 15th of each month; payment is due within 30 days.</p>	<p>MMO Fees are calculated at a rate of \$815 per new case or additional adoption in the previous month.</p>
<p>Annual Monitoring and Oversight Fee (AMO Fee)</p>	<p>The Annual Monitoring and Oversight Fee is charged to each accredited agency and approved person for monitoring and oversight services including CEAS review of semi-annual and annual reports and annual data collection and reporting.</p> <p>The AMO Fee is charged in addition to any applicable MMO Fees.</p> <p>The AMO Fee is non-refundable. If an ASP’s accreditation is scheduled to expire during the year, and the ASP has notified CEAS that it will not renew, or the ASP has advised CEAS of its request to relinquish accreditation or approval the fee may be prorated taking into account the services that CEAS will provide.</p>	<p>CEAS sends invoices for AMO Fees on the 1<sup>st</sup> business day of each calendar year; payment is due within 30 days.</p>	<p>Annual fee of \$1,200</p>

## SITE VISIT EXPENSE FEES

<p>Site Visit Fees</p>	<p>Separate fees are charged based on actual costs incurred for the travel and maintenance of evaluators conducting site visits.</p> <p>This includes: the actual costs for each Evaluator for transportation, lodging, meals, and incidentals while traveling to and from the site visit and during the site visit.</p> <p>CEAS will utilize current federal per diem rates to calculate a per diem expense for meals and incidentals for each Evaluator for each day of travel and the site visit.</p> <p>Any expenses incurred due to the cancellation and/or rescheduling of a site visit will be charged to the ASP if a site visit is rescheduled based on an ASP's request and/or due to the insufficiency of required documentation.</p>	<p>CEAS sends invoices for Site Visit Fees as soon as expenses are verified and within 45 days of the completion of a site visit; payment is due within 30 days.</p> <p>CEAS sends invoices for Site Visit Rescheduling Expenses within 30 days of the cancellation / rescheduling; payment is due within 30 days.</p>	<p>Variable</p>
<p>Site Visit Rescheduling Fee</p>	<p>Fee for rescheduling a site visit with less than 3 months' notice based on an ASP's request and/or due to the insufficiency of required documentation.</p>	<p>CEAS sends the invoice within 30 days of the cancellation / rescheduling; payment is due within 30 days.</p>	<p>\$1,200</p>